

**PROBUS CLUB of HUNTERS HILL & DISTRICT  
Accident & Injury Report**

**Name of person or persons involved**.....

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**Location** of Accident/ Injury/ incident.....

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**Cause** of Accident/ injury/ incident.....

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**Is it an approved Probus Outing:** eg General or Committee Meeting, Activity/Outing      Yes/No

**Date and time** of accident/ injury/ incident.....

**Record any witnesses** to the incident, where appropriate:

Name.....Phone Number.....

**Record any further action** required, eg Notify PSPL, Insurer?

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Where appropriate, record and or attach, `any other significant details relating to the incident e.g.  
Details of injuries, Medical Certificates, Invoices, witness statement etc.

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Signed and dated.....Position in the Club..... Phone number

*Date of Management Committee confirmation of policy:*

2017

*Who to action:*

Management Committee

*Lodge with:*

Secretary for PSPL and retain a copy